Work with Reports - Grid Style

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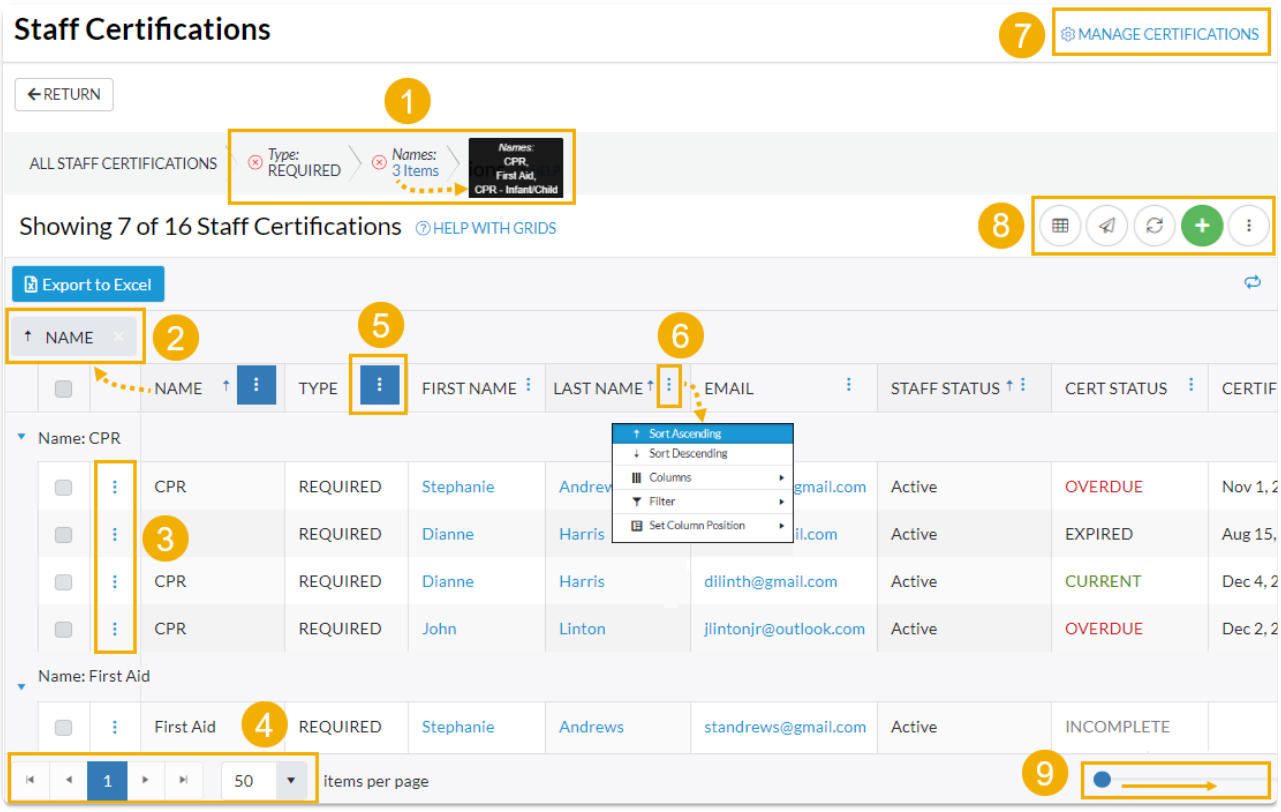
Throughout Jackrabbit, you will see grids, which are sometimes referred to as tables. These grids display the data you have entered into Jackrabbit; they are incredibly robust - allowing you to group, sort, filter for specific information, and more. ***Note:*** *the features available in each grid throughout Jackrabbit may vary.*

Sample Grid



1 Breadcrumbs display the currently selected filters.

2 Drag and drop a column header into the grouping bar to group results.

3 Click a row menu to open action options for that row.

4 Page number displays up to 250 items per page.

5 When a column filter is applied, the column menu is highlighted in blue.

6 Column menu offers options to sort, display, and filter the data within the column (options in this menu vary depending on the grid).

7 Manage Certifications opens the Drop-down List Editor to edit (for the Certifications page only).

8 Adjust columns, Send Message, Refresh Grid, Add New icon (action icons available will vary between grids), More (varies by grid).

9 Slider shows more columns in the grid.

Expand/Collapse All

Group Your Data

Sort and Filter Data in the Grid

Take Action

Data Visuals

When you are working with the **All Families**, **All Students**, or **All Classes** grids, you can save all of your grid customizations as a favorite that you can make your default view. Learn how to **Save & Load Your Favorite View**.